



Homeowner Maintenance Checklist

Why perform maintenance?

To keep your home running in tip-top shape it is important to remember to do routine maintenance on your new investment. Not only does routine maintenance prolong the life of your home; it is also shown to increase the energy efficiency within the home. The checklist below is meant to guide you on some of the routine items that should be checked, cleaned and possibly replaced throughout the year in your home.

Winter



Monthly

- Inspect, and possibly change furnace filter
- Inspect your fire extinguisher(s)
- Clean kitchen sink disposal
- Clean range hood filter

	Dec	Jan	Feb
Inspect, and possibly change furnace filter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inspect your fire extinguisher(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean kitchen sink disposal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean range hood filter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Quarterly

- Test smoke/carbon monoxide detectors
- Test garage door auto-reverse
- Run water and flush toilets in unused spaces
- Check water softener, add salt if needed
- Give house a deep clean
- Vacuum refrigerator coils

Annually

- Test and reset all GFI outlets
- Tighten any handles, knobs, racks, etc.
- Check all locks and deadbolts on doors
- Check and repair any loose caulking in bathrooms
- Remove showerheads and clean sediment
- Check for ice dams